

Entertainer

Automobile Expenses

Gas
 Car License
 Insurance
 Lease Payments
 Maintenance
 Washes
 Parking
 Interest on Car Loans
 Number of Business Miles Driven
 Other: _____

Business Expenses

Advertising, Newsletter
 Meeting Room (rental/lease)
 Interest – business loans, credit cards
 Legal and Professional Fees
 Tax Preparation
 Meals and Entertainment
 House Cleaning, Open House Expenses
 Promotional Prizes (not from inventory)
 Freight Paid
 Customer Lists
 Product Insurance
 Uniforms
 Subscriptions and Dues
 Other: _____

Office In-Home

Rent
 Mortgage Interest
 Real Estate Taxes
 Insurance
 Utilities
 Trash Removal
 Repairs to Office Area
 Area of Home Used For Business
 Total Area of Home

Supplies & Expenses

Alterations/Repairs (costumes)
 Cleaning (costumes/wardrobe)
 Costumes - Wardrobe
 Makeup - Cosmetics
 Props
 FAX Supplies
 Office Expenses
 Photocopy expenses
 Postage
 Stationary
 Technical Publications
 Other: _____

Equipment Purchases

Cellular Phone
 FAX Machine, Calculator, and Copier
 Pager, Recorder, and Phone
 Computers and Printers
 Business Furniture
 Other: _____

Travel – Out of Town

Airfare
 Conference Fees
 Car Rental, Taxi, Bus, Train, and Subway
 Parking and Tolls
 Lodging (do not combine with meals)
 Meals (do not combine with lodging)
 Porter, Bell Captain, and Laundry
 Telephone Calls (including home)
 Other: _____

Telephone Expenses

FAX Transmissions
 Paging Service
 Toll, Cellular, and Pay Calls
 Other: _____